

1Computer No.251186
GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PRINTING & STATIONERY
ITANAGAR

Dated the Naharlagun 11th June, 2025

CIRCULAR

It is observed that the change of NAME/ SURNAME/ GENDER including name corrections of general public are forwarded from the districts of Arunachal Pradesh to the Department of Printing and Stationery, Arunachal Pradesh for publication in the official gazette without proper order/ format.

Under such circumstances, the department of Printing and Stationery has to reset the matter by comparing affidavit, Newspaper clippings etc. which is time taking process. Whereas gazette is a time bound work.

Therefore all the Deputy Commissioners are hereby requested to send the matter relating to change of NAME/ SURNAME / GENDER including name corrections etc. of general public as per the filled up **FORMAT given below and may** send to Directorate of Printing and Stationery for publication in the gazette.

For authentication , the following documents should also be enclosed:

1. Affidavit
2. PRC / ST certificate/ Voter ID card
3. ID proof- Aadhar /Pan card / class-X pass certificate
4. Name changed published in the Newspaper.
5. Contact number of person concern.

Sd/-
Nyali Ete, IAS
Secretary,
Printing & Stationery,
Govt. of Arunachal Pradesh,
Itanagar.

Memo No DoP(Estt)-16/2024
Copy to:-

Dated , Itanagar, the June, 2025.

1. PS to Hon'ble Minister, Printing and Stationery, Arunachal Pradesh , Itanagar for kind information of the Hon'ble Minister.
2. All the Deputy Commissioners, Arunachal Pradesh for necessary action.
3. The Director, Printing and Stationery, Naharlagun , Arunachal Pradesh for information.
4. Office Copy.

Digitally signed by
Biswajit Goswami
Date: 12-06-2025
17:33:52

Under Secretary
Printing and Stationery,
Govt. of Arunachal Pradesh,
Itanagar.

**GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE DEPUTY COMMISSIONER
DISTRICT.....**

No.

Dated dd/mm/yyyy

ORDER

In pursuance of Affidavit No.....date.....sworn in before
Notary Public/Executive Magistrate.....place..... Arunachal Pradesh,
Shri/Smti/MissS/o/D/o/W/o Shri/late, permanent resident of village/
Sector....., PO.....PS....., District..... has changed/corrected
his/her name/surname/gender as..... in place of.....

Henceforth, Shri/Smti/Miss..... will be known and distinguished
as Shri/Smti/Miss for all purposes.

Name
Deputy Commissioner
District

Memo. No..... dated.....

Copy to:

1. The Director, Printing and Stationery, Papu Nallah, Naharlagun with request to publish in the official Gazette.
2. Shri/Smti/Miss..... for information.
3. Office copy.

Deputy Commissioner
or
Name of the person with signature & Designation.